



ASC412 Equipment Guide

1. **TO PRESENT CONTENT:** from your laptop, connect the HDMI cable to your device; it should show automatically. If not, hit the 'Share' button on the touch panel.
 - a. Alternatively, you can share via AirMedia (still on the PC input) or
 - b. AirPlay – wireless sharing for Apple/Mac devices: ensure you're on 'ubcsecure' WiFi network (no VPN), then share using Screen Mirroring from your device.
 - c. Miracast – wireless sharing for Windows devices: ensure you're on 'ubcsecure' WiFi network(no VPN)k, then hit Windows key + K to share.
2. **TO CONNECT TO ZOOM:** Select the "Join Zoom" button on the touch panel; type in the Meeting ID and passcode.
3. **CONTROL** the camera position by selecting the camera button on the touch panel. Volume buttons (for incoming sound) and mute button (for outgoing sound) are on the bottom white frame of the touch panel.
4. **TO SHARE CONTENT** in the Zoom meeting, follow the instructions in step #2 above.
5. **LAPTOP CALL** (MS Teams or similar): Plug the HDMI and USB cables into your laptop and hit "Call from laptop" on the touch panel; in your MS Teams or similar app select "Room Kit Mini HD" as the camera, and "Room Kit Mini Digital Audio" as microphone and speakers.
6. At the end of your meeting, please turn the system off:

